ANNUAL REPORT
2017

A matter of trust
Accreditation is a voluntary or regulatory approach, consisting in assessing and recognising the technical competence and impartiality of conformity assessment bodies, which verify that products, services, systems, facilities and staff meet the specified requirements.

It is intended for testing and calibration laboratories, verification bodies, proficiency testing providers and reference material producers, medical laboratories and inspection, certification or qualification bodies. By contributing to the continuous improvement of controls as well as the quality of products and services placed on the market, accreditation boosts market confidence and is also a differentiating asset for the entities that use it.

The French Accreditation Committee, Cofrac, is a non-profit organisation created in 1994. It is the national accreditation organisation, a genuine recognition of accreditation as an activity of public authority and general interest. With a view to independence, all related interests are represented on the decision-making bodies.

Thanks to the expertise of over 170 employees and a network of more than 1,800 assessors and technical experts, Cofrac continues to develop and strengthen its teams to provide the best possible service to its customers. Organised around four sections - Certifications, Inspection, Laboratories and Healthcare - Cofrac is dealing with a continuous growth in accreditation requests.
Find out about our strategic directions on our website:
http://www.cofrac.fr/fr/cofrac/orientations.php
2017 WAS A YEAR OF CONSOLIDATION AND PROJECTS

After high growth in 2016, largely due to the acceleration in accreditation of Biomedical Laboratories, the accreditation activity remained strong in 2017 but at a more moderate pace, with a growth in turnover of less than 1% and 3% in the number of accredited bodies. These results made it possible to consolidate Cofrac’s activities and successfully complete the first accreditation deadline for Biomedical Laboratories. A great success for Cofrac and its teams!

In terms of consolidation, 2017 also saw positive results from the first satisfaction survey carried out on Cofrac’s clients concerning the quality of the accreditation service they receive. Although 90% of customers said that the quality of service was good, very good or excellent, the identified areas for improvement relating to simplification, reducing delays, customer support and promoting accreditation will further enhance the value of the service provided.

2017 HAS ALSO BEEN A BUSY YEAR FOR PROJECTS

A number of developments have been made by each section. These have led to the opening of new fields for accreditation in the traditional sectors of safety, health, food and transport, plus new areas such as biodiversity and digital services. These developments, more than 40% of which came from a voluntary request, reflect the interest in accreditation. They represent an investment for the future.

IT or digitisation projects have undergone a highly significant phase of development, leading to the launch of many applications that will enhance the efficiency and quality of the service provided to our customers and the visibility of accreditation in the first half of 2018. For example, the e-folio tool for the digitisation of assessment reports, the FLEXi+ application for clients to manage their flexible scopes and the new Cofrac website which, for the first time, has an employer brand component.

After the highly successful Laboratories and Certifications forums held in November 2017, 2018 will once again be an opportunity to bring our customers together, this time in the fields of inspection and, for the first time, healthcare.

All these actions will strongly motivate Cofrac’s teams, who I am sure will give the best of themselves to achieve real success.
Chairman: Joël KARECKI
Deputy Chairman: Jacques LEVET
Treasurer: Stéphane TORREZ

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- François GREMY (COPREC)
- Thomas GRENON (LNE)
- Franck LEBEUGLE (AFNOR CERTIFICATION)
- Stéphane TORREZ (EUROLAB)
- William VIDAL (FEDERATION HEXAGONE)
- Raymond ZINS (LABAC)

PROFESSIONAL GROUPS OF ENTITIES USING ACCREDITATION
- Charles-Marie BINDAULT (CPME)
- Laurent CACHEUX (CNA (National Purchasing Council))
- Nathalie CHHUN-LEGLISE (FHF)
- Jacques LEVET (FIEEC)
- Pascal LEMOINE (FNTP)
- Jean-Michel POULIER (MEDEF)

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- Jacques BESLIN (ALLDC (Leo Lagrange Consumer Association))
- Jacky BONNEMAINS (Robin des Bois Association)
- Michel GUILLOU (Ministry of Agriculture)
- Céline PERRUCHON (Ministry of Health)
- Nicolas REVENU (CNAFC (National Association of Catholic Families))
- Axel THONIER (DGCCRF)

QUALIFIED INDIVIDUALS
- Joël KARECKI

MEMBERS IN ADVISORY CAPACITY
- Maguelonne CHAMBON (LNE - Scientific Metrology)
- Olivier MOREL (General Auditor for Economy and Finance)
- Isabelle RIMBERT (AFNOR - Standardisation)

GOVERNMENT COMMISSIONER
- awaiting appointment (DGE - SQUALPI)
ACTIVITY

As of 31 December 2017, Cofrac had accredited 3,761 entities compared to 3,661 at the end of 2016. This 3% growth in accredited entities is partly due to the continued development of laboratories accreditation in the fields of medical biology and asbestos research in air and materials. Cofrac’s Good Experimentation Practices (GEP) or Good Laboratory Practices (GLP) activities decreased slightly, with 159 cases managed in 2017.

While the Certifications, Laboratories and Healthcare sections recorded increases of 3.1%, 2.7% and 3.2%, respectively in the number of accredited entities at the end of 2017, the Inspection section, on the other hand, decreased slightly for the first time, with 0.9% fewer entities accredited. One of the main reasons is the grouping together of bodies that perform periodic inspections on digital tachographs within networks.

31 December, 2017 was an important milestone for medical biology in France as it was the first deadline for the statutory obligation of Biomedical Laboratories (BML) to accredit their activity. 864 BMLs (99.3%) were accredited by the end of 2017. This is a success for the laboratories as well as for Cofrac, its assessors and its members, who made a special contribution.

The internal development committee continued to monitor, lobby, target and promote developments. Over 20 new programmes began in 2017, 40% on request from bodies wanting to have their skills recognised on a voluntary basis, and three on Cofrac’s initiative.

2017 was also the year in which Cofrac conducted a customer survey on the perceived quality of its services for the first time. This survey, entrusted to an independent professional organisation, was carried out in quarterly stages on clients who received an accreditation decision between October 2016 and September 2017. It was very well received, with a 45% response rate. Beyond the very satisfactory results obtained concerning the professionalism of the assessors and the quality of the assessments, the survey enabled Cofrac to identify the areas where progress is needed to ensure it is more in line with its customers’ expectations.

DEVELOPMENT OF INFORMATION SYSTEMS AND DIGITISATION

2017 saw the development of several computer applications that will become operational in 2018: e-folio, which will digitise assessment reports, and FLEXI +, allowing accredited bodies in flexible scope to directly update their detailed scope and publish it on the Cofrac website. In parallel with the development of e-folio, Cofrac has set up a system to help the teams, assessors and accredited bodies use the tool: a real “project within a project” to help prepare all the sections and departments.

The redesign of the website has also begun. There will also be a new website specifically for recruiting new employees and assessors. To prepare for the launch of this “employer brand” website, a significant amount of content writing has been completed. Many employees and qualified technical assessors were involved in creating the new site. Attracting new talent and strengthening the panel of technical assessors remains more than ever at the heart of Cofrac’s concerns.
The past year also saw the launch of the Cofrac digitisation project, designed to obtain a coherent, prioritised overview of the digitisation projects to be undertaken to improve efficiency, simplify processes and provide a better service to customers and contractors. This project will extend over several years. Cofrac’s digital roadmap will be validated as part of the new 2019-2023 strategic plan, by the end of 2018.

COMMUNICATION ACTIONS AND EVENTS

A press briefing entitled “accreditation to boost confidence in the construction and building sector” was organised on World Accreditation Day. The press kit and the press release were widely publicised in the media and administrations. Cofrac also took part in an event on this topic organised by its Slovenian counterpart.

Cofrac took an active part in the International Metrology Congress held in Paris in September with a stand, a panel on the revision of the ISO/IEC 17025 standard and a conference relating to accreditation on the theme of “metrology for the protection of individuals and workers in the field of radiation”.

November was marked by the biennial forums for the Certifications and Laboratories sections. These forums have been very well received by Cofrac’s customers. The 9th Accreditation and Laboratories forum brought together nearly 500 people, a record for this type of event. The 2017 revision of the ISO/IEC 17025 standard and its transition methods attracted a lot of interest from the participants.

Cofrac’s presence on social media was reinforced with the opening of a Twitter account at the end of the year, in addition to the very active LinkedIn account (more than 4,000 followers by the end of 2017). It was set up to reach the press and the general public better and also to highlight the benefits of accreditation and increase the Cofrac’s international visibility.

INTERNATIONAL

The key element in 2017 on an international level was maintaining Cofrac’s recognition in international arrangements and its extension following the assessment carried out in 2016 by the European co-operation for Accreditation (EA). Cofrac has thus become one of the first signatories of the EA Interlaboratory Comparisons MLA, which came into force on 27 April 2017, for the accreditation of providers of this type of proficiency testings according to the ISO/IEC 17043 standard.

International activity has remained very strong due to Cofrac’s active participation and work on the revision of the ISO/IEC 17011 and ISO/IEC 17025 standards, and the formulation of a new ISO/IEC 17029 standard for the accreditation of bodies performing validation and verification activities. Cofrac also organised EA’s Laboratory Committee in March 2017, bringing together around 60 of its counterparts in Paris.

Cofrac participated in EA’s peer reviews with the Albanian, Austrian, Bosnian, Maltese, Romanian, Serbian and Turkish accreditation bodies.

Cofrac also shared its experience in accreditation for the inspection of commercial tourist accommodation with its counterparts in the Asia-Pacific region by participating in a collaborative workshop organised by the Asia-Pacific Laboratory Accreditation Cooperation (APAC) in Thailand.
The Laboratories Section Committee was renewed by the Board of Administrators in December 2017 for a period of three years. This Committee appointed the Chairmen and Vice-Chairmen of the six Accreditation Commissions: Biology-AgriFood, Chemistry-Environment, Physics-Mechanics, Construction, Electricity-Radiation-Information Technologies and Proficiency Testings & Reference Materials.

The 9th Accreditation & Laboratories forum was held in Paris on 28 November, 2017. This event, which hosted around 500 people, largely focused on the transition to the 2017 version of ISO/IEC 17025. A revision in which Cofrac played an active role. Laurent Vinson, Section Director, was appointed by Afnor to represent France in the ISO Working Group responsible for this revision.

A transition plan to the 2017 version of this standard has been developed around four main areas: document development/ training in the new reference standard/ assessment on the new reference standard/ communication.

The FLEXI + application presented at this Forum will enable accredited laboratories with a flexible scope (FLEX2 or FLEX3) to manage their detailed scopes and publish them on the Cofrac website almost immediately. The FLEXI+ development was initiated in 2017.

In 2017, the Laboratories section participated in two cross-sectoral internal audits and organised an intra-sectional audit on the management of progress sheets.

In September 2017, the section took part in the International Metrology Congress in Paris for the second time in a row.
The Pole examined the first applications for accreditation on FLEX3 flexibility type reliability analyses (IRMS isotopic reports) and carried out the first assessments of extension applications for high-speed sequencing (NGS technology).

**BUILDING-ELECTRICITY POLE**

The Pole accredited the first bodies for notification purposes under the Construction Products Regulation (CPR), in coordination with the relevant ministry (DGALN/DHUP). It also issued the first accreditations, according to the requirements of the assessment scheme for recognition by the Federal Communications Commission (independent agency of the United States Government), of laboratories wishing to intervene as a third party in the FCC certification of electrical products.

**CHEMISTRY-ENVIRONMENT POLE**

The Pole awarded the first accreditations to laboratories in the field of sediment sampling in continental surface waters.

**PHYSICS-MECHANICS POLE**

The Pole carried out the first investigations and assessments on new areas such as lubricant efficiency tests (tribology) for the field of metallic materials, new tests for the field of medical devices (MRI compatibility tests on implants), and the calibration of new equipment in dimensional metrology (film thickness gauges, profile projectors, measuring microscopes etc.).

**DEVELOPMENTS**

- Friction tests on paints and other coatings and lubricants (tribology tests).
- Verification of the operation of the on-board equipment showing the train driver the speed and other signalling information (ERTMS).
- Carbon analysis in the steels of nuclear reactor vessels at the customer site (using a mass emission spectrometer).
- Sediment sampling in coastal surface waters.

**INTERNATIONAL**

Organisation of the European co-operation for Accreditation (EA) Laboratory Committee meeting in Paris in March 2017, bringing together around 60 Cofrac European counterparts.

Cofrac took part in the workshop organised in Italy to prepare the extension of future mutual recognition arrangements for producers of reference materials.

Participation in an ILCs Testing and Calibration working group of the EA Laboratory Committee.

**PUBLICATION OF TECHNICAL GUIDES**

LAB GTA 64: analyses and tests carried out on petroleum products and its derivatives.
LAB GTA 45: analyses of metallic and mineral element traces and their chemical species in food intended for humans or animals.
LAB GTA 36: animal bacteriology analyses.
LAB GTA 64: analyses of petroleum products.
LAB GTA 41: biological analyses of aquatic environments (hydrobiology).
LAB GTA 56: physico-chemical analyses of soils, sludge and sediments.
31 December, 2017 was an important milestone for medical biology in France: the first deadline for Biomedical Laboratories (BML) as part of the statutory obligation to accredit their activity. They had to meet two criteria by that date: to be accredited in each of the three test sectors (biochemistry-genetics, immunology-haematology-reproductive biology and microbiology) and on at least 50% of their activity. In total, 864 BMLs (99%) have been accredited.

By the end of December, 5 BMLs had not completed the accreditation process, including 3 healthcare facilities, which were issued with an initial negative decision and management of the deviation findings noted during their initial assessment still has to be verified. Only one professional BML was refused accreditation.

The section has regularly informed the Directorate General for Health, the Regional Agencies for Health and the entire profession of the progress of the accreditation process, the optimisation actions undertaken and the difficulties encountered, particularly with regard to the inadequate number of technical assessors.

To assist the BMLs in accreditation for all their activities by 1st November 2020, the section wanted to strengthen its support. In early June 2017, it offered the BMLs a gradual, optimised approach to filing their extension applications, in order to lighten the assessment workload without splitting up the demand within the same examination sub-family, and to match up, if possible, the assessments corresponding to the periodic assessments in the cycle.

More generally, the section continued to optimise its processes to improve efficiency. Simplifying the assessment report, optimising the pre-review stage of the reports by the permanent staff and optimising the operation of the CAc have led to an improvement in the decision deadlines: on average there were 68 days between receipt of the report and notification of the decision in 2017, compared to an average of 85 days in 2015.

The section also produced an assessment performance guide for the assessors and the BMLs.
After steady growth up to 2012 and five years of near stability, not counting the arrival of 269 accredited bodies in legal metrology in 2016, the Inspection section is experiencing a small decrease for the first time in its history. While the number of initial accreditations issued in 2017 follows the trend of previous years, it does not offset the number of voluntary withdrawals. These voluntary withdrawals, although slightly fewer than in 2016, can be explained by the grouping of bodies in the field of legal metrology. The number of legal entities accredited for the verification of regulated measurement instruments is steadily decreasing, from 269 on 1st January 2016 to 210 at the end of 2017. This grouping of bodies also explains the high number of accreditation extensions corresponding to the addition of new establishments or legal entities within accredited networks in legal metrology.

2017 was marked by the setting up of a new organisation within the section, in order to bring a local management system to the team (difficult in 2016 due to the growth of the workforce): two operational divisions manage the accreditations in the different technical fields and a coordination group has been set up to deal with cross-sectoral issues in the section.

Among the work carried out in 2017, the section produced a document that identifies and groups the technical skills related to inspection activities (originally included in the INS INF 06) in a document entitled INS INF 19 “Skills subject to inspection accreditation”. On the basis of this document, the section has started work on revising the rules for calculating the duration and sizing of assessments with the introduction of a skills sampling process.

It has also put in place a process to open up new areas of accreditation provided that the inspection exists and that the section has technical assessors that can easily be qualified. Lastly, this section has published an accreditation programme for the implementation of conformity assessment procedures for cableway installations, related to the publication of Regulation (EU) 2016/424.

## Developments
- Checks related to container security.
- Checks on the export of fresh and packaged fruit and vegetables.

## International
The initial accreditation of a body established in Russia, performing grading activity on cereals and inspection of distribution sales outlets according to the IFS Food Store reference system. Participation in the work of the European co-operation for Accreditation (EA) and International Laboratory Accreditation Cooperation (ILAC) inspection committees, held twice a year. Participation in an audit of an accreditation body organised by EA.

## Highlights
- 792 accumulated accredited entities as of 31/12
  - of which 5 abroad
- 37 initial accreditations granted
- 107 accreditation extensions granted
- 722 assessments carried out

The initial accreditation of a body established in Russia, performing grading activity on cereals and inspection of distribution sales outlets according to the IFS Food Store reference system.
The development of activity in 2017 confirms the growth already identified in 2016. The introduction of new national regulations, such as private security, or the implementation of European regulations, such as personal protective equipment or certificates of refrigerant capacity, are factors in this growth. Normative developments, in particular the revision of the ISO 9001 and ISO 14001 standards, as well as the revision of influencers’ private reference standards are also behind this growth.

The initial accreditations issued also highlight voluntary topical initiatives, such as notices posted on the Internet.

2017 also saw the development of the rules applicable to the assessment of bodies, specifically due to changes in standards or mandatory international rules published by the International Accreditation Forum (IAF). A note identifying the significant changes and indicating the transition methods has been written and published on the Cofrac website.

Specific attention was paid to the transition of bodies to the ISO/IEC 17021-1 standard, which was completed on time and without difficulty.

In addition, following a request from its customers, the section set up simplified procedures for the review of requests for documentary extensions in October 2017.

The 8th Forum on Accreditation and Certification took place on 16 November 2017 in Paris.

The section has been audited by the National Aerospace Industries Association (GIFAS) as part of its annual monitoring, the result of which was very positive.

### INTERNATIONAL

Participation in standardisation activities, including the creation of the ISO/IEC 17029 standard: general principles and requirements for bodies performing verification and validation activities.

Participation in the annual meeting with the prescribers of mass retail for food safety.

Active participation in the biannual meetings of the European co-operation for Accreditation (EA) Certification Committee and the International Accreditation Forum (IAF).

After being selected by EA, Cofrac and its Canadian counterpart completed a mirror study of the assessment for the ATEX and HAZLOC Directives, as part of the implementation of CETA agreements.

Completion of two assessments of its counterparts.

### NATIONAL

Cooperation with the public authorities and prescribers: the Directorate-General for Employment, for precise monitoring of the systems put in place (asbestos, health and safety at work); with the CNAMTS (Employees health insurance fund • revision of the CACES® system); with GIFAS, for the maintenance of accreditation in the aerospace sector and for taking into account industrial demand; with CNIL (accreditation of certification systems); with ASIP Santé (the Shared Healthcare Information Systems Agency) for the development of accreditation of certification bodies for health data hosting companies; and with the CNAPS (National Council for Private Security Activities) for the development of accreditation of certification bodies for training armed private security guards.
The rollout of e-learning continued in 2017 with the launch of new modules for assessors. A "Lead Assessor" support module was rolled out at the end of the year to 800 assessors.

A number of sessions were organised to train new quality and technical assessors in 2017. In particular, to cope with the increase in the number of applications from bodies in the product and service certification sector, Cofrac provided training on the ISO/IEC 17065 and ISO 14065 standards to qualify new quality assessors, for the first time in five years.

The Laboratories section also worked on a plan to transition to the NF EN ISO/IEC 17025: 2017 standard. It has been formalised, taking into account the feedback from other Cofrac sections that have recently undergone a similar transition, in particular for the part concerning the training of assessors already qualified in the 2005 version. This training will be given at the end of the first half of 2018.

Harmonisation meetings have also been held in many areas, such as healthcare for all qualified assessors, or other areas related to certification, inspection or laboratory activities.
Members of the association

**ACTIVE MEMBERS**

**ACCREDITED BODIES OR THEIR GROUPINGS**

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<td>SOCOTEC CERTIFICATION</td>
</tr>
<tr>
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<td>SOCOTEC France</td>
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<td>SYPREV</td>
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<td></td>
<td>TRESCAL SA</td>
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<td>TRECSCAL SA</td>
</tr>
<tr>
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<td>VIVAUTO PL</td>
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</tbody>
</table>
PROFESSIONAL GROUPS OF ENTITIES USING ACCREDITATION

AFEP
AFG
AIMCC
APROLAB
CDAF - CONSEIL NATIONAL DES ACHATS
CNOM
CNPath - National Council of Pathologists
French Automotive Manufacturers Committee
COOP DE FRANCE
CPME
EDF - LAB PARIS - SACLAY
FEDERATION FRANCAISE DES METIERS DE L’INCENDIE
FEDERATION HOSPITALIERE DE FRANCE
FFB (French Building Federation)
FFLOEI
FIEEC
FIM
FNTP
GIFAS
IFS MANAGEMENT
MEDEF
SIDIV
UNICANCER
NETWORK OF LOCAL COMPANIES
NETWORK OF CHEMICAL INDUSTRIES

PUBLIC INTEREST REPRESENTATIVES

AFOC
ALLDC (ASSOCIATION LEO LAGRANGE POUR LA DEFENSE DES CONSOMMATEURS)
ASSOCIATION ROBIN DES BOIS
CNAFC
CNAMTS
FRENCH COLLEGE OF METROLOGY
DIRECTORATE-GENERAL FOR INDUSTRY (DGE)
DIRECTORATE-GENERAL FOR EMPLOYMENT (DGT)
SENIOR HEALTH AUTHORITY (HAS)
MINISTRY OF THE ECONOMY - DGCCRF
MINISTRY OF THE INTERIOR - DGSCGC
MINISTRY OF HEALTH - DGS
MINISTRY OF AGRICULTURE - DGS
MINISTRY OF THE ENVIRONMENT - DGS
FRENCH SOCIETY OF CLINICAL BIOLOGY

ASSOCIATED MEMBERS

12345 ETOILES DE FRANCE
AEROMETROLOGIE
AFIAP
AFITE
AFNOR GROUPE
AMMER Jean-François
APITI
ASPA-INGRECOS
BIO QUALITE
BRGM - Directorate of Laboratories
BUREAU VERITAS CPS France
CALEDONIENNE DES EAUX
CEBIO ASSOCIATION
CEKAL ASSOCIATION
CENTRE HOSPITALIER D’ARRAS
CH PASTER DE NICE - POLE LABORATOIRE
BIOLOGIE ET PATHOLOGIE
CIEP - CENTRE INTERNATIONAL D’ETUDES PEDAGOGIQUES
CNAM LCM
COMPAGNIE INTERNATIONALE DE METROLOGIE
COTE Thierry
CTE SA
DGA Techniques Terres
DUGIMONT Jean-Charles
E2M
ECOCERT ENVIRONNEMENT-ECOPASS
EGIS STRUCTURES ET ENVIRONNEMENT
ENDRESS et HAUSER
EVE RISQUES INDUSTRIELS
GALYS SAS
GIE LABILAIT
GINGER CATED
GMS INTERVENTIONS
INOVALYS
INRA
INTESPACE
ISOKEYS
ITRON FRANCE
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KOLOPP
LABORATOIRE DE BIOLOGIE MEDICALE
SAMBOURG
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LBM BIOESTEREL
LBM COLARD
LBM DUBET
LBM LABAZUR RHONES ALPES
LBM MEDIAB866
LBM SELARL BIODIAGNOSTIC
LBM SELARL BIOSANTE 19
LBM SELAS BIOCLINIC
LBM SELAS LABORATOIRE BIO SANTE
LBM SELAS LXBIO
LBM SELURL ROULLAND DAVIDOU
LBM SELARL VIALLE
LCI - C&F&R
METROVALI
NEOLAB
NETEXCOM GROUPE INFORMATIQUE
NORD BIOLOGIE
ORDRE DES PHARMACIENS - SECTION G
QSE PARTNER
ROCHE DIAGNOSTICS FRANCE
SAGEMCOM BROADBAND SAS
SGS QUALITEST INDUSTRIE
SILEBAN
SOCIETE DES PETROLES SHELL
TECNEA SAS
TESTO INDUSTRIAL SERVICES
TRAPIL
UTAC
VALAB
VISKALI
ZEMANE Abdel
ZWIEBEL SAS
ACCREDITED LABORATORIES

Guislaine BAVELARD  CERIB
Caroline CHMIELIEWSKI  LCPP
Pierre CLAUDEL  CETIAT
François FARGE  APAVE SUDEUROPE SAS (Groupe APAVE)
Reine LANDA  INERIS
Pascal LAUNEY  LNE
Catherine de MEREDIEU  ANSES

PROFESSIONAL GROUPS OF ENTITIES USING ACCREDITATION

Patrice BARRÉ  FIEEC
Alain BONNET  AIMCC
François DAUBENFELD  CCFA
Pierre MI GAUD  EDF

PUBLIC INTEREST REPRESENTATIVES

Olivier CALVEZ  Ministry of Employment, Vocational Training and Social Dialogue - Directorate-General for Employment
Francis CHATELAIN  AFC - National Confederation - Consumer Affairs
Natalie COMMEAU  Ministry of Agriculture and Food - Directorate-General for Food
Marielle FAYOL  Ministry of Economy and Finance - DGE / SQUALPI
Marina LE LOARER  Ministry of Ecological and Inclusive Transition - Directorate for Water and Biodiversity

QUALIFIED INDIVIDUALS

Marc HIMBERT  National Conservatory of Arts and Crafts

CONTRIBUTOR IN ADVISORY CAPACITY

Maguelonne CHAMBON  LNE

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Chairman
Doyen
Deputy Chairman
Bouhier

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DAHMANI Laurent  LNE
FARGE François  APAVE
FUSILLER Philippe  SGS ICS
LES PRIT Bernard  INTERTEK CERTIFICATION FRANCE
MATILLON Jacques  BUREAU VERITAS CERTIFICATION
MOLY YVES  DEKRA CERTIFICATION

GROUPS OF ENTITIES USING ACCREDITATION

DOYEN Olivier  FIEEC
CANLER Romain  FFMI
GAMBELLI Franck  UIMM
ONFROY Yannick  GDF SUEZ/DRI/CRIGEN
SECHET Bruno  IFS
THIVOLLE Julie  TERREAL / AIMCC

PUBLIC INTEREST REPRESENTATIVES

AELION Robert  CNAFC
BOUHIER Yves  French Association of Environmental Engineers and Technicians
CADIOU Laurent  Ministry of Ecological and Inclusive Transition - Directorate-General for Energy and Climate
FOTI Emilie  Ministry of Economy and Finance - Directorate-General for Industries
KOSZUL Marianne  Ministry of Employment, Vocational Training and Social Dialogue - Directorate-General for Employment
REMY Sébastien  Ministry of Agriculture and Food - Directorate-General for Food
ACCREDITED LABORATORIES
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Anne GRUSON  LBM CH ARRAS
Elisabeth GUIBOURGE  LBM LABOSUD PROVENCE BIOLOGIE
Ivan MONNERET  LBM UNIBIO
Brigitte SAVIE  LBM BIO+
Philippe PIET  LBM BIOCENTRE LABORATOIRES D’ANALYSES
Henri PORTUGAL  LBM AP-HM
Marie-Hélène TOURNOYS  LBM CH BETHUNE
Michel VAUBOURDOLLE  LBM GH HUEP AP-HP

PROFESSIONAL GROUPS OF ENTITIES USING ACCREDITATION
Catherine BLIEM-LISZAK  French Blood Establishment
Francis CHATELAIN  National Association of Catholic Families
Marie-Christine COPIN  National Council of Pathologists
Bernard GOUGET  Hospital Federation of France
Jean-Luc THOMAS  French National Medical Council

PUBLIC INTEREST REPRESENTATIVES
Denis Jean DAVID  Senior Health Authority
Marianne DESCHENES  National Agency for the Safety of Medicines and Health Products
Françoise MERLET  Biomedicine Agency

QUALIFIED INDIVIDUALS
Thierry COTE
M. Claude GIROUD  In Vitro Diagnostics Association
M. Jean-Charles DUGIMONT
M. Alain SUIRO  Training organisation (Bio Quality)
## ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>Balance sheet 31/12/16</th>
<th>Balance sheet 31/12/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross fixed assets</td>
<td>8,690</td>
<td>9,684</td>
</tr>
<tr>
<td>Depreciations</td>
<td>-4,859</td>
<td>-5,659</td>
</tr>
<tr>
<td><strong>Net fixed assets</strong></td>
<td><strong>3,831</strong></td>
<td><strong>4,025</strong></td>
</tr>
<tr>
<td>Accounts receivable and related accounts</td>
<td>6,841</td>
<td>6,523</td>
</tr>
<tr>
<td>Provisions for receivables</td>
<td>-102</td>
<td>-107</td>
</tr>
<tr>
<td><strong>Accounts receivable</strong></td>
<td><strong>6,739</strong></td>
<td><strong>6,416</strong></td>
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<tr>
<td>Other receivables</td>
<td>993</td>
<td>1,560</td>
</tr>
<tr>
<td>Marketable securities</td>
<td>1,797</td>
<td>1,832</td>
</tr>
<tr>
<td>Liquid assets</td>
<td>3,722</td>
<td>3,329</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>737</td>
<td>713</td>
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<tr>
<td>Conversion differences</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>17,820</strong></td>
<td><strong>17,875</strong></td>
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</table>

## LIABILITIES

<table>
<thead>
<tr>
<th>Description</th>
<th>Balance sheet 31/12/16</th>
<th>Balance sheet 31/12/17</th>
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</thead>
<tbody>
<tr>
<td>Social funds</td>
<td>5,178</td>
<td>6,418</td>
</tr>
<tr>
<td>Year’s results</td>
<td>1,240</td>
<td>918</td>
</tr>
<tr>
<td>Provisions for risks &amp; charges</td>
<td>55</td>
<td>122</td>
</tr>
<tr>
<td>Loans and financial liabilities</td>
<td>423</td>
<td>210</td>
</tr>
<tr>
<td>Provisions for financial risks</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Debts to suppliers and related accounts</td>
<td>5,850</td>
<td>5,570</td>
</tr>
<tr>
<td>Social security, tax and other liabilities</td>
<td>4,959</td>
<td>4,626</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>115</td>
<td>11</td>
</tr>
<tr>
<td>Conversion differences</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>17,820</strong></td>
<td><strong>17,875</strong></td>
</tr>
</tbody>
</table>

## EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 2016</th>
<th>Year 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff expenses (incl. company restaurant, continuing training, payroll taxes, CICE tax deduction)</td>
<td>11,437</td>
<td>11,877</td>
</tr>
<tr>
<td>Remuneration of assessors</td>
<td>11,320</td>
<td>11,593</td>
</tr>
<tr>
<td>Mission expenses</td>
<td>2,964</td>
<td>3,048</td>
</tr>
<tr>
<td>Operating costs</td>
<td>3,932</td>
<td>4,036</td>
</tr>
<tr>
<td>CET (CVCAE and CFE)</td>
<td>314</td>
<td>276</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>29,967</strong></td>
<td><strong>30,830</strong></td>
</tr>
<tr>
<td>Depreciation expenses</td>
<td>986</td>
<td>835</td>
</tr>
<tr>
<td>Provisions for depreciation of accounts receivable</td>
<td>29</td>
<td>46</td>
</tr>
<tr>
<td>Provisions for risks and operating costs</td>
<td>55</td>
<td>67</td>
</tr>
<tr>
<td>Provisions for financial risks</td>
<td>4</td>
<td>10</td>
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<tr>
<td>Provisions for exceptional expenses</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Payment losses</td>
<td>17</td>
<td>38</td>
</tr>
<tr>
<td>Financial expenses</td>
<td>13</td>
<td>9</td>
</tr>
<tr>
<td>Exceptional expenses</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Corporate taxes</td>
<td>669</td>
<td>277</td>
</tr>
<tr>
<td>Profit for the year</td>
<td>1,240</td>
<td>918</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>32,983</strong></td>
<td><strong>33,037</strong></td>
</tr>
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## PRODUCTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 2016</th>
<th>Year 2017</th>
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<tbody>
<tr>
<td>Charges</td>
<td>8,353</td>
<td>9,068</td>
</tr>
<tr>
<td>Accreditation (audits, preliminary studies, review of corrective actions)</td>
<td>20,625</td>
<td>20,197</td>
</tr>
<tr>
<td>Others (mission expenses, developments, etc.)</td>
<td>3,104</td>
<td>2,956</td>
</tr>
<tr>
<td>Contributions</td>
<td>132</td>
<td>116</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>32,213</strong></td>
<td><strong>32,336</strong></td>
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<tr>
<td>Agreements with ministries</td>
<td>293</td>
<td>295</td>
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<tr>
<td>Writeback to provisions for depreciation of receivables</td>
<td>15</td>
<td>41</td>
</tr>
<tr>
<td>Writeback to provisions for risks and charges and transfer of operating expenses</td>
<td>181</td>
<td>237</td>
</tr>
<tr>
<td>Writeback to provisions for financial risks and charges</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>Writeback to provisions for exceptional risks and charges</td>
<td>200</td>
<td>0</td>
</tr>
<tr>
<td>Financial income</td>
<td>77</td>
<td>79</td>
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<tr>
<td>Extraordinary income</td>
<td>3</td>
<td>45</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>32,983</strong></td>
<td><strong>33,037</strong></td>
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NB: figures to be submitted for the approval of the General Meeting